



**Meeting of the Board of Regents
May 14, 2019
Minutes**

The spring meeting of the Board of Regents of Mount Allison University was held on Tuesday, May 14, 2019, beginning at 9:00 a.m. in Tweedie Hall, Wallace McCain Student Centre.

1. Call to Order

Mr. Cooper called the meeting to order.

The following Regents were present: Jean-Paul Boudreau, Andrew Clark, George Cooper (Vice-Chair) Sarah Crawford, Mark Fedyk, Mark Fraser, Brent Hawkes, Cheryl Hodder, Barry Kyle, Lynn Loewen, Brian MacLeod, Susan McIsaac, Andrew Moreira, Dan Nowlan, Jill Rafuse, Odette Snow, Andrew Wilson, Peter Winters, and Sarah Young.

Regrets were received from the following Regents: Ron Outerbridge, Brian Harriman, Vicki McKibbin, and Emma Miller.

The following non-Regents attended: Everett Patterson and Yana Titarenko (incoming student Regents); Jeff Ollerhead, Provost and Vice-President, Academic and Research; Kim Meade, Vice-President, International and Student Affairs; Robert Inglis, Vice-President, Finance and Administration; Gloria Jollymore, Vice-President, University Advancement; Barb MacIntosh, Controller; and Chris Milner, Budget Director.

2. Acknowledgement of aboriginal custodianship

Mr. Cooper acknowledged the Aboriginal custodianship of the land on which the University is situated.

3. Approval of the Agenda

The agenda was approved as presented.

Mr. Cooper welcomed Everett Patterson and Yana Titarenko as guests to the meeting.

4. Approval of Minutes of the Board Meeting of February 1, 2019

Motion B19 –05:

BE IT RESOLVED that the minutes of the meeting of the Board of Regents held on February 1, 2019, are approved as circulated.

Moved by A. Clark

Seconded by O. Snow

Motion Carried

5. a. President's Cabinet Report Information

Dr. Boudreau welcomed the Board to campus and remarked on the number of great events and activities held on campus over the last few days (Reunion Weekend and the Convocation ceremonies).

Dr. Boudreau said the Cabinet report provides a snapshot of Administration activities. He highlighted the following items from the report:

- Academic programs – Senate approved the creation of a new School of Philosophy, Politics, & Economics (PPE); a program structure for a Visual and Material Culture program; and a new minor in Museum and Curatorial Studies. It also formally ended the Honours, Major, and Minor in Anthropology.
- Pathway and/ or partnership agreements have been signed with Holland College, NBCC, Bermuda College, the University of the Bahamas, the University of New Brunswick and Sistema. As well as, an MOU, has been signed with CCNB.
- An update on applications, offers, admission, and retention.
- The annual fund raising total for the 2018-19 fiscal year surpassed its goal.
- The extensive process undertaken in the development of the draft 2019-20 budget which includes initiatives and a multi-year framework.
- The work of the Libraries and Archives Vision 2025 Committee has been completed and we now move forward into the next phase of functional programming.
- The Office of Experiential Learning has established 26 new student internship placements.
- The University is moving forward in the next steps in the Carnegie-inspired, but made-in-Canada model, of the Community Engagement Classification pilot.
- The process to appoint a Dean of Arts and a University Librarian are ongoing.
- The annual employee recognition event will be held later in the week.

A question and answer period followed regarding enrolment and retention. The following items were discussed: findings of retention outreach work undertaken last year, trends and points of influence, programs – demand and capacity, scholarships, student life initiatives – mentors, early intervention, and the impact of changes in government policies.

The Student Affairs Committee was tasked to look at recruitment and retention.

b. Update on the Strategic Road Map

The President said that strategic priorities have been characterized into four key pillars: advancing academic programs, building excellent student experiences, creating 21st century learning and technology environments, and developing a community minded

university. He noted that over the coming months work would continue to distill the action points and framework into a strategic "road map".

The President addressed questions on key competencies and ties to 21st century learning environments.

6. Amendment to the University's By-Laws

Mr. Inglis said that the proposed changes to Article B – Senate, Section 21 (25) had been omitted in error from the notice for change in by-laws provided for the February meeting.

Motion B19 - 06:

BE IT RESOLVED that Article B – Senate, Section 21(25) of the University's By-Laws be amended as follows.

ELECTIONS AND APPOINTMENTS

21. (1) The members under Section 20(1)(h) shall be elected by the full-time faculty members in their departments. However, in the event of a voting deadlock which cannot be resolved within a department, the member shall be appointed by the Vice-President (Academic) in consultation with the full-time faculty members of the department.

~~(2) The member under Section 20(1)(i) shall be elected by those full time faculty members who teach at least one course in the Interdisciplinary Program in Drama.~~

~~(3)~~ (2) The members under Section 20(1)(j) shall be elected by full-time faculty members and full-time librarians. Two shall be elected each year. At any one time there shall be at least one member under Section 20(1)(j) from each Faculty.

Paragraph (3) as amended: January 28, 1995.

VOTING

23. (1) Questions arising at any meeting of the Senate shall be decided by a majority of the votes cast. The chair shall not vote except to break a tie.

(2) A Board, department, program, library, or student representative may designate an alternate to attend and fully participate in a meeting as if the alternate were a member, written notice from the representative having been received by the Secretary of Senate. ~~Except in the case of students, a~~An alternate must be from the constituency represented. ~~In the case of students an alternate must be from the ranks of the Students' Administrative Council Executive.~~

Section 25 as amended: May 27, 2008.

Moved by M. Fraser
Seconded by B. Hawkes
Motion carried

7. Committee Reports

Committee Chairs reported on the work of various committees:

- Academic Affairs, Chair C. Hodder;
- Audit, Chair V. McKibbon;
- Executive, Chair M. Fraser;
- Finance and Administration, Chair S. McIsaac, including the Review of the Results for the Quarter ended January 31, 2019
- Human Resources, Chair P. Winters;
- Investment, Chair D. Nowlan;
- Nominating and Governance, Chair L. Loewen;
- Property and Facilities, Chair B. MacLeod;
- Student Affairs, Chair, B. Harriman;
- University Advancement, Chair, S. Crawford.

The following motions were presented as part of committee reports.

Nominating and Governance

Motion B19-07:

BE IT RESOLVED that the Nominating and Governance Committee recommends to the Board of Regents that the following students, as nominated by the Mount Allison Students Union, be appointed to the following Board of Regents Committees for a one-year term (June 1, 2019 - May 31, 2020):

Academic Affairs	Sam Unger
Finance & Administration	Kevin Wong
Investment	Everett Patterson
Property & Facilities	Venna Penney
Student Affairs	Elisé Vaillancourt
	Venna Penney
	Lauren Doane
University Advancement	Everett Patterson

Moved by L. Loewen
Seconded by C. Hodder
Motion Carried

Mr. MacLeod advised, on behalf of the Joint Board Alumni Committee, that Dr. Phil Tibbo ('86) has been appointed as the new Alumni representative to the Board of Regents as of January 1, 2020.

Environmental Matters and Climate Change

Ms. Young reported that the work of the sub-committee was wrapping up and a report would be prepared for the Nominating and Governance Committee.

8. Draft Budget 2019-2020 – and Four-Year Financial Scenario Information

a. Draft Budget 2019 – 2020

Ms. Mclsaac said included in the material was: the draft 2019-2020 budget being recommended by the Finance and Administration and Executive committees; the specified procedures report conducted by the Auditors; a four-year financial scenario; and the Budget presentation shared with the University community.

Ms. Mclsaac spoke to the seriousness of the draft budget for consideration, noting that if accepted, the budget would be done so in exception to the *Budget Development Principles and Guideline Policy*.

Ms. Mclsaac highlighted the following items within the budget: the General Operating fund has an \$809,000 deficit, revenue has increased by 1.6%, expenses increased by 3.3% (the main drivers – salaries, benefits, and utilities), budgeted enrolment of 650 new students paying full-time fees, a tuition fee increase of 5.7% for all Canadian students, slightly less for new NB students, whereas current NB students are capped at a 2% increase as required under the MOU with the Province, and tuition fee increase of 3% for international students.

b. Four-Year Financial Scenario

The President said a multi-year scenario-based budget has been included to show that action is being taken and initiatives implemented to move forward from this deficit-based budget to a surplus budget. The initial steps to investing in opportunities /our future.

The President said that consultation had been undertaken within the community and as part of that Deans and Directors had been asked to submit ideas /initiatives that would help to propel the university forward.

The President spoke to the Administration's commitment to ongoing reporting and measurement of key performance indicators to ensure they are on track.

MOTION: B19-08:

BE IT RESOLVED that the draft budget for the 2020 fiscal year with the exceptions to principles ii, iii, ix as recommended by the Executive and Finance and Administration committees be approved.

Moved by S. Mclsaac
Seconded by D. Nowlan

A fulsome question and answer period followed. The following matters were discussed: what is captured under the expense category "other"; variances from the prior year's budget; cost structure; the degree to which the investment is sufficient to support future needs; MASU advocacy concerns (correspondence courses); enrolment and retention; government support /relations; other opportunities; and financial stewardship.

The question was called. The motion was carried and it was noted /recorded that the following Regents voted against S. Crawford, L. Loewen, A. Moreira and D. Richard.

Correspondence courses

Dr. Fedyk presented the following motion.

MOTION B19-09:

BE IT RESOLVED that the Finance and Administration Committee consider a revenue positive model for the provisioning of correspondence courses that may appear as amendments to the budget at subsequent meetings.

Moved by M. Fedyk
Seconded by B. Hawkes
Motion Carried

It was noted that the following Regent, S. McIsaac, voted against.

Initiatives

Ms. McIsaac said included for information were initiatives related to academic programming, marketing and communications, experiential learning and small project seed funding. She noted that these were not included in the budget, just approved.

Mr. Inglis said that additional work is required to finish the plans and budgets for the initiatives.

9. Board Comments

Regents were provided an opportunity to comment

10. In Camera Session

The Board moved in camera.

Respectfully Submitted,

Heather Bembridge
Assistant Secretary