

INTERNATIONAL TRAVEL CHECKLIST - Winter 2022

International Centre ◦ Mount Allison University ◦ 62 York Street ◦ Sackville, New Brunswick ◦ Canada ◦ E4L 1E2
Tel. (1) 506-364-2124 Email: studyabroad@mta.ca Web: www.mta.ca/international

PART 1 – PERSONAL INFORMATION

Student Name (First / Last)

MTA Student Number

MTA Email Address

Program Name

PART 2 – TRAVEL CHECKLIST - initial beside each circle to indicate completion of task

GENERAL TASKS

- I will be traveling with a valid passport and it will not expire within six months of the completion of my international experience.
- I have registered with Registration for Canadians Abroad (ROCA) on the travel.gc.ca website (for Canadian citizens only)
- I have made appropriate accommodation arrangements for my international experience.
- I have researched my host country's entry requirements and made sure to complete all necessary travel forms prior to departure
- I have researched my host country's requirements for a visa/study permit/residence permit and made all necessary arrangements for entering my host country with the proper documentation.
- I have reviewed the Backpack health & travel insurance policy and understand
- I have downloaded the PEAK travel application to my phone and have turned on the geolocator function

UNIVERSITY TASKS

- I have read, signed and submitted the Updated Terms of Participation Agreement (PDF form) to the International Centre by email to studyabroad@mta.ca
- I have completed and submitted the Travel Registration Form (online application)
- I have completed and submitted the Travel Risk Assessment Form (online application)
- I have read, signed, and submitted the International Travel Waiver Form (PDF form) to the International Centre by email to studyabroad@mta.ca
- I have paid my \$125 Study-Abroad & Exchange Fee to the Registrar's Office
- I have completed the International Transfer Credit Assessment Form (Form I-E)
- I have received a copy of my International Transfer Credit Approval form from the Registrar's Office.

- I will complete the Confirmation of Arrival form (online application) within 7 days of arrival in the host country.

PART 3 – PARTICIPANT'S ACCEPTANCE & UNDERSTANDING OF RESPONSIBILITIES

I acknowledge that by signing below, I confirm my participation in the above-mentioned international course/program /trip and agree to fulfill my responsibilities to Mount Allison University ("MTA") for any required fee payment, course completion, and appropriate standards of behaviour. I agree to inform MTA in a timely manner of any changes in my intended program of study and/or my participation in the above named course/program /trip. I understand that if I have failed to do any of the above tasks, the University retains the right to cancel the program that may result in not receiving credit for coursework completed while abroad.

Student Signature: _____ Date: _____

Witness Signature: _____ Date: _____