

Mount Allison University

General Bursary Information

2011-2012

The Mount Allison bursary program provides assistance to full-time and part-time students who demonstrate financial need. Bursary amounts vary according to individual financial need. Bursary maximums are adjusted each year and are dependent on available funding.

Eligibility for assistance:

1. Full-time and part-time on-campus students should complete the General Bursary Application. **Correspondence students are not eligible for this bursary program.**
2. In order to qualify for financial assistance under this program, a student must be able to demonstrate that all other financial resources have been exhausted.
3. Students who are eligible under the Canada Student Loans Act must have applied for a Provincial/Federal Student Loan in order to be considered for a Mount Allison bursary. Students must attach a copy of their student loan assessment. Please note that Mount Allison's bursary program is *not intended to be a loan reduction program*.
4. **International students must demonstrate that they have sufficient resources to meet their financial needs in order to qualify for a student visa.** International students who can demonstrate that they are facing a unforeseen/unforeseeable temporary financial emergency, are eligible to apply for bursary assistance. Students may be required to submit additional detailed financial information. International students should also seek financial aid from sources in their country of residence.
5. Students who are married or have a partner should complete the application showing all expenses and all resources for both partners.
6. Applicants are required to complete a detailed budget listing expenses and resources. Supporting documentation is required for expenses that are noted on the application. Exceptional circumstances should be noted and must be documented. **Expenses may be adjusted according to allowable maximums.**
7. Priority in processing bursary applications will be given to students who demonstrate an immediate emergency, such as books, food or rent.
8. Applicants may be subject to a personal interview, after the application has been reviewed by the Financial Aid and Awards Counsellor. The student will be notified by email or by telephone to make an appointment to further discuss their application. Students may be required to submit additional financial information.
9. Please allow 3-4 weeks for processing your application. Notification of the outcome of the assessment will be mailed to the student's campus mailbox.
10. Bursary funds will be applied to the student account and will be credited to cover outstanding balances. If the student account is in good standing, a cheque will be issued to the student by Financial Services and mailed to the campus mailbox.

required books for your current courses from the Mount A Bookstore website.

<http://bookstore.mta.ca/SelectTermDept.aspx>

I wish to be considered for a book bursary and I understand that the amount of the book bursary will be deducted from any general bursary assessed for this academic term. Yes No

Do you have a Canada Student Loan for 2010-2011?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Amount \$
Do you have a Provincial Student Loan for 2010-2011?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Amount \$
Do you have a Grant from the Student Loan Program for 2010-2011? Specify Grant Type:	Yes <input type="checkbox"/> No <input type="checkbox"/>	Amount \$
Do you have a Bank Loan or Line of Credit for 2010-2011?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Amount \$
If <i>No</i> to all of the above, you must attach a letter of explanation. If <i>Yes</i> to any of the above, you must attach a copy of your 2010-11 Student Loan Assessment and/or current Student Line of credit statement.		

What is your province of residency (according to the student aid authority of your home province):	
According to the same student aid authority your status is <input type="checkbox"/> <u>Dependent</u> or <input type="checkbox"/> <u>Independent</u> (Independent students are either married, or have been out of school for 4 full years prior to the beginning of the current post-secondary school year, or have been working full-time for 2 periods of 12 consecutive months while not attending school).	
If <i>Dependent</i> you must complete this section using the most recent tax information available. Use amounts from the previous year's tax assessment. Verification may be required:	
Parents Marital Status: <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> Single <input type="checkbox"/> Common Law (If you T Separated or Divorced, report only the income from the parent and stepparent who has custody).	
Father/Stepfather Occupation/Company:	Father/Stepfather annual income before taxes:
Mother/Stepmother Occupation/Company:	Mother/Stepmother annual income before taxes:
Other parental income (stocks, bonds, rentals, etc):	
For dependents of Mount Allison Employees: How much of a tuition discount will you be receiving this year? \$	
Is the Mount Allison employee considered a member of MASA or dependent of a Facilities Dept. employee? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Number of dependent children in the family (not including you):	Number of dependent children in the family attending College or University (not including you):

Accumulated Federal/Provincial Student Loans, including this academic year:	\$
Accumulated debts from bank loans, line of credit, trust or finance companies:	\$
Outstanding balance on credit cards (Visa, MasterCard, etc.):	\$
Private loan outstanding balance (please describe):	\$

SECTION 2: SUMMER EMPLOYMENT (must be completed)			
Number of weeks worked during May - August:			
If you did not work during the period May - August please <i>attach a letter of explanation.</i>			
Earnings during May - August: \$	Savings from earnings May - August: \$		
<i>Attach a letter of explanation</i> if your summer savings were significantly less than your earnings.			
Where did you live during the period May - August: At home with parents <input type="checkbox"/> Away from home <input type="checkbox"/>			
If you T <i>Away from home</i> please complete this section:			
Rent (May - Aug.):	\$	Groceries (May - Aug.)	\$
Miscellaneous Expense (May - Aug.)	\$	Uninsured Medical/Dental (May - Aug.)	\$

Automobile Expense (May - Aug.)	\$	Total Summer Expenses (May - Aug.)	\$
If you attended Spring-Summer session please <i>attach a letter of explanation</i> that outlines the courses you took, the reasons why you chose to attend classes during the summer and how you managed to cover your expenses.			

Are you (or your partner) the legal operator and/or owner of a motor vehicle (including motorcycles):			
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
If yes, please indicate how many kilometers you live from campus:			

SECTION 3: BUDGET FOR THE WINTER TERM (JANUARY TO APRIL ONLY)			
Married students must complete the budget using resources and expenses for both partners.			
~ RESOURCES ~			
Summer savings from summer employment (from previous page):			\$
Previous savings from other sources/gifts:			\$
Parental contribution:			\$
Registered Education Savings Plans (RESP) and other Trust Funds:			\$
Canada Student Loan amount for Winter term:			\$
Provincial Student Loan for Winter term:			\$
Federal or Provincial Student Grants or Bursary (Specify type: Disability, High Need, Sole Support Parent, etc.):			\$
Student Line of Credit/Bank Loan available for Winter term:			\$
Mount Allison Scholarship or Bursary for Winter term:			\$
External scholarship or bursary for Winter term (Specify award name):			\$
Anticipated monthly income from part-time earnings for Winter term:	\$	x 4 months	\$
Income from Government: Family Allowance, CPP, E.I., Social Assistance:	\$	x 4 months	\$
Income from Assets (Interest, Dividends, Rent, Savings Bonds, RRSP, Mutual Funds - please describe):			\$
Other sources of income such as Parental Support Payments (specify):			\$
A: Total Resources:			\$
~ EXPENSES ~			
Full-time tuition for the Winter Term (3 or more classes):			\$
Part-time tuition for the Winter Term (1 or 2 classes):			\$
Student Fees:			\$
Books and Supplies:			\$
Residence:			\$
Meal Plan:			\$
*Apartment Rent (off-campus students):	\$	x 4 months	\$
Groceries: (off-campus students):	\$	x 17 weeks	\$
Miscellaneous Living Allowance:	\$	x 17 weeks	\$
*Credit Card, Line of Credit, etc. (minimum monthly payments only)	\$	x 4 months	\$
*Basic Telephone/Internet Charges (off-campus students):	\$	x 4 months	\$
*Basic Cable (off-campus students):	\$	x 4 months	\$
*Heating (off-campus students):	\$	x 4 months	\$
*Electricity (off-campus students):	\$	x 4 months	\$
Auto Expenses: payments, gas, insurance (<i>attach a letter of explanation</i>):	\$	x 4 months	\$
*Uninsured Prescriptions, Dental and Medical costs incurred during Winter Term:			

			\$
*Child Care:	\$	x 4 months	\$
Health Care for International Students:	\$	x 4 months	\$
*Other Expenses (please specify):	\$	x 4 months	\$
* Receipts required for expenses marked *			
B: Total Expenses:			\$
FINANCIAL NEED = TOTAL RESOURCES (A) - TOTAL EXPENSES (B):			\$

SECTION 4: APPLICANT'S STATEMENT LETTER

Please attach a letter explaining your current financial situation. You may provide any additional information that will assist the Financial Aid and Awards Counsellor in better understanding your situation. Special circumstances can be described here. You should also include any requested supporting explanations and documentation as required in this application. **This letter must accompany the application in order to be considered.**

SECTION 5: APPLICANT'S DECLARATION AND AUTHORIZATION

I understand the following information must accompany this application. Incomplete applications will not be considered:

- Applicant's Statement Letter
- Copies of your annual Student Loan *Assessment* and/or any Bank Loan documents for the academic year
- Copies of your Record of Employment (ROE), or Confirmation of Earnings (COE) or letter from your employer verifying your summer earnings.
- Copies of documents supporting all non-school related expenses (i.e. lease agreement, credit card statements, telephone bill, cable bill, heating bill, etc.)
- Bank account statements. Include statements for **all** your bank accounts. Statements must show transactions over the past 30 days prior to submitting this application. Statements showing account balances only will not be accepted.
- I declare that all information and documentation provided is, to my knowledge, a true, complete and accurate statement of my financial status, and I hereby request consideration for assistance from the funds made available for this purpose by the University.*
- I authorize the release by Mount Allison University of information about any financial assistance that may be awarded to me as a result of this application, upon request by any federal or provincial student financial aid office to which I make an application for financial assistance.*
- I authorize the release by Mount Allison University of information about any financial assistance that may be awarded to me as a result of this application, upon request by a donor to which I make an application for bursary assistance.*
- I authorize the University to contact my sources of funds, and to verify information provided, if this is judged to be necessary.*
- I understand that providing false information to the Financial Aid Office will result in my application being rejected for bursary assistance.*
- Submission of this application does not guarantee a bursary. All applications are considered on an individual basis. Students will be notified in writing of the outcome of this application.*

Applicants Signature:

Date: