

1. FACILITIES

Use of Brunton Auditorium

Use of Brunton Auditorium will be determined according to the following priorities:

- 1) Faculty Recitals
- 2) Guest Recitals
- 3) Ensemble Concerts
- 4) Credited Student Recitals
- 5) Rehearsals for the above
- 6) Other activities inside the Music Department
- 7) Other activities outside the Music Department

Student rehearsals

- a) All student practice times must be approved by his/her Applied Music instructor and registered in the Brunton Book.
- b) Students may not sign up for individual practice time in preparation for MUSC x511 juries. Each student should have the opportunity to get used to the hall and/or piano in studio classes.
- c) Any use of Brunton Auditorium on the weekend (Saturday or Sunday) and in the evenings (after 4:30 p.m.) must be under the supervision of a Music Department faculty member. The faculty member is responsible for opening and closing the Auditorium.
- d) Students may reserve the Auditorium for rehearsals as follows:
 - Credited full recitals - 6 hours
 - Credited shared recitals - 6 hours, total
 - Collegium Musicum - 1/2 hour each

Use of the Concert Grand Piano

The 9' Yamaha Concert Grand Piano should be kept covered and backstage when not in use. The Concert Grand will be available only in connection with the following events:

- a) Credited full recitals (Piano, Instrumental, or Vocal)
- b) Credited shared recitals
- c) Faculty and Guest recitals
- d) Major Ensemble concerts
- e) Convocation recital

The Yamaha 7' will be used for all other events not specifically listed above. These will include:

- a) Collegia Musica
- b) Student chamber concerts
- c) Performance/Studio Classes
- d) Master classes
- e) Juries
- f) Auditions
- g) All external bookings and concerts

In studio classes, a teacher may occasionally wish to use the Concert Grand in a class to be made up of students preparing for upcoming recitals. However, rehearsal times as outlined below should be sufficient to allow a student to become accustomed to the instrument.

Rehearsal times on the Concert Grand Piano

Rehearsal times will be granted on the 9' Yamaha concert grand piano as follows:

- a) Credited Full Recitals - 6 hours
- b) Credited Shared Recitals - 6 hours total
- c) Other events - as required

These will be all inclusive times; that is, they will encompass all rehearsals and practice sessions, whether or not the instructor is present, as well as the dress rehearsal. In the case of a shared recital, the time is for the program as a whole. A fair distribution of this rehearsal time among the performers involved will be arranged by their instructors.

When the rehearsal is over, the student will be responsible for replacing the cover on the piano, as well as any stands and chairs that were used.

2. APPLIED MUSIC COURSES

Applied Music courses consist of eight 3-credit courses, each for a single semester (MUSC 1501, 1511, 2501, 2511, 3501, 3511, 4501, 4511).

Note that MUSC 3511 and 4511 may be replaced by MUSC 3581 and 4581/4591 for students qualifying to present credited recital (see Section 4, "Student Recitals," below).

Applied Music Grades

MUSC x501

Final grades for Applied Music courses ending in "01" are calculated as follows:

Mid-term studio grade:	20% *
Final studio grade:	40%
Final (in-studio) jury grades, from the Applied Music instructor:	40%

* Note that according to the University Calendar (6.2.2), "work worth at least 20% of the final grade will normally be evaluated and returned to students before the withdrawal date for the course."

MUSC x511

Final grades for Applied Music courses ending in "11" are calculated as follows:

Mid-term studio grade:	20% *
Final studio grade:	40%
Average of final jury grades, from three jurors:	40%

* Note that according to the University Calendar (6.2.2), "work worth at least 20% of the final grade will normally be evaluated and returned to students before the withdrawal date for the course."

Final studio grades are submitted to the Administrative Assistant before the final juries take place in "x511" courses. Final grades for Applied Music courses will be calculated by the Administrative Assistant and approved by the Department Head. They will then be submitted to the Registrar. They will also be made available to the Applied Music instructor, to allow planning for recital applications.

Applied Music Juries

MUSC x501 juries

These are in-studio juries, normally conducted during the last week of term. The studio instructor schedules the juries, sets their parameters, and normally acts as the only juror for her/his studio.

MUSC x511 juries

These juries are normally conducted during the University's final examination periods. The schedule of juries and the assignments of jurors will be set by the Department Head and the Administrative Assistant. Each student will normally perform for a jury panel of three faculty members, of whom one is normally the student's studio instructor. The jury is worth 40% of the final grade. The normal length for a final jury is 20 minutes for MUSC 1511-4511.

At least 20 minutes of music must be prepared for the x511 jury in consultation with the Applied Music instructor. Music selected should represent a variety of styles and/or periods. For singers, selections should include a variety of languages. Memorization is normally expected of pianists and singers.

Jury and grade sheets

Prior to the x511 jury, each student is to fill out an Applied Music jury sheet. A PDF version of this form is available on the Department's web site (under Academic Resources > Music Department Guidelines and Forms); a hard-copy version is available in the Music Office. The student should submit one copy of the jury sheet to the Music Secretary, who will make copies and distribute them to the jurors; they are to use the sheet to write comments on the student's performance.

The Administrative Assistant will also give each juror a grade sheet for each jury session. Students' jury grades (letter grades) are **not** recorded on their jury sheets but on the grade sheets.

Jurors are to submit jury sheets, with their written comments, to the Music Secretary within 24 hours of the jury. The Secretary makes two further copies of each sheet. One copy is placed in the student's Departmental file; the other two are given to the Applied Music instructor, who will review the jurors' comments with the student and give the student a copy.

The jurors will submit their jury grade sheets to the Administrative Assistant, who will average each student's jury grades and combine them with the final studio grade to arrive at the final course grade.

Letter Grades in Applied Music Courses, Recitals, and Juries

Results in all university courses at Mount Allison are submitted as letter grades. The following are guidelines for the interpretation of these letter grades as they apply to Applied Music courses, juries, and credited recitals.

<p>A+ A A-</p>	<p>This range of grades indicates varying degrees of excellence.</p> <p>A+: is awarded to a student whose work is of professional calibre in both technical accomplishment and artistic maturity. Major music schools should be trying to outbid each other to recruit this student.</p> <p>A: indicates outstanding work that is secure and polished.</p> <p>A-: The student's work is quite well prepared, polished and secure. There is technical and musical accomplishment well beyond the minimum requirements for this level.</p>
<p>B+ B B-</p>	<p>These grades indicate a good performance.</p> <p>B+: indicates a well-prepared, musically and technically sound performance – a presentation almost but not quite polished enough to deserve an A-.</p> <p>B: indicates that, in addition to adequate preparation, the student displays musicianship and/or technical accomplishment beyond the minimum standards.</p> <p>B-: The student's work is above the minimum acceptable standard for this course level. There are technical and musical weaknesses, but the repertoire is of adequate difficulty and the jury material is reasonably well prepared and presented. There is no reason to doubt that the student can continue successfully in the music program.</p>
<p>C+ C C-</p>	<p>Marks in this range are an indication that the work is of acceptable standard for a music student at this course level. There are obvious technical and musical weaknesses that need to be addressed, but the repertoire is of adequate difficulty and the standard of performance is from average to tolerable.</p>

Students preparing credited or non-credited recitals should note that if the quality of preparation is poor and could potentially lead to one of the grades listed in the categories below, the Music Department, on the recommendation of the studio instructor, has the right to cancel a planned student recital.

<p>D+ D D-</p>	<p>This range indicates that the work is to some degree below the minimum standard expected of a music student at this level. According to University Senate regulations, the work is sufficient for a passing grade, but not sufficient to proceed to an Applied Music course at the next level.</p>
<p>F</p>	<p>The grade indicates that the student's work is of wholly unacceptable quality in preparation, musicianship and/or technical accomplishment.</p>

3. COLLEGIA MUSICA

Collegia and Colloquia Musica

The Department of Music holds weekly presentations on Wednesday afternoons at 4pm. These take the form of either a **Colloquium Musicum**, consisting of faculty, student, or guest presentations and talks on a variety of music-related topics; or a **Collegium Musicum**, featuring student performances. The schedule of Colloquia and Collegia Musica is available in the Department's Calendar of Events.

Applying for performance in a Collegium Musicum

Application forms are available on-line and in the Music Office. They must be filled out completely and be signed by the student's Applied Music instructor before being submitted.

The deadline for Collegia submissions is two Wednesdays before the date of each Collegium.

Collegia are limited in length to approximately 60 minutes of music. Programs will be filled on a "first come, first served" basis.

Note that there are occasional themed Collegia (such as that during Canada Music Week in November) that have specific repertoire priorities.

Collegium performance requirement for BMus students

All Bachelor of Music students in second, third, and fourth years of the program are required to perform a solo work (solo instrument or solo with piano) at least once per year on a Collegium program.

Performance attire

All performers, whether in Collegium Musicum or other recital performances, are required to appear in appropriate dress for a public concert, including dress shoes and clothing that is not too tight, revealing, or casual. Please consult your applied music instructor as to dress expectations and norms for your instrument. Students are not required to wear formal wear such as gowns or tuxedos unless specified by the instructor.

4. STUDENT RECITALS

See Section 12.6.5 of the University Calendar.

Credited recitals

In addition to performing on Collegium programs, qualified students are given the opportunity to present credited full-length and shared solo recitals. These courses replace 3rd and 4th year applied courses as follows:

MUSC 3511 is replaced by MUSC 3581: Applied Music VI with Shared Recital

MUSC 4511 is replaced by either MUSC 4581: Applied Music VIII with Shared Recital OR

MUSC 4591: Applied Music VIII with Full Recital

Eligibility

MUSC 3581:

To be eligible to present a credited shared recital (MUSC 3581), a student must be recommended by his/her Applied Music teacher; must normally have achieved a grade of at least A- in MUSC 2511 (Applied Music IV); must have participated in two Collegia, or the equivalent, since enrolling in the Bachelor of Music program; and must pass a Recital Application Jury.

MUSC 4581:

To be eligible to present a credited shared recital (MUSC 4581), a student must be recommended by his/her Applied Music teacher; must normally have achieved a grade of at least A- in MUSC 3511 (Applied Music VI) or MUSC 3581 (Applied Music VI with Shared Recital); must have participated in two Collegia, or the equivalent, since enrolling in the Bachelor of Music program; and must pass a Recital Application Jury.

MUSC 4591:

To be eligible to present a credited full recital (MUSC 4591), a student must be recommended by his/her Applied Music teacher; must normally have achieved a grade of at least A- in MUSC 3581 (Applied Music VI with Shared Recital); and must pass a Recital Application Jury.

Uncredited recitals

Students wishing to perform a recital other than the credited courses listed above should note that these non-credited performances will not be publicized by the Department of Music, and departmental programmes will not be produced. Nevertheless, uncredited recitals performed on- or off-campus may still provide a valuable performance experience. Interested students should speak with their Applied Music instructors.

Uncredited recitals may be scheduled in Brunton Auditorium after the credited recitals have been scheduled.

Length of recitals

Each student on a shared recital (MUSC 3581 and 4581) is expected to program approximately 30 minutes of music, prepared under the supervision of the student's Applied Music instructor.

Students with full recitals (MUSC 4591) are expected to program approximately 60 minutes of music, prepared under the supervision of the student's Applied Music instructor.

Recital Application Juries

The deadline to apply for all recitals is October 15. Students who have applied to perform a shared or full recital (MUSC 3581, 4581, and 4591) must perform a recital application jury before a panel of all applied music instructors in the Department, including the student's Applied Music instructor. These juries are normally held after the end of fall-term classes. The schedule of juries will be set by the Department Head and the Administrative Assistant. The normal lengths for a recital jury are 10 minutes for a shared recital (MUSC 3581 and 4581) and 20 minutes for a full recital (MUSC 4591).

Students applying for a recital must prepare material making up at least HALF the time of the proposed recital (i.e. approximately 15 minutes of music for a shared recital and approximately 30 minutes of music for a full recital). The jury panel will choose which portion of the prepared material they wish to hear in the allotted audition time. Written comments from each panel member will be provided for each applicant following the jury.

The material presented at the jury should be performed at a recital standard. Pianists and singers are normally expected to perform from memory at the jury and recital.

Scheduling of student recitals

Student recitals will be scheduled by the Applied Music instructors and the Administrative Assistant at a planning session following the Recital Application Juries. Student recitals are normally scheduled for March and early April.

Students will bring three proposed recital dates to their Recital Application juries. Students whose juries are successful will have their requested dates considered at the faculty planning session following Recital Application juries. Every attempt will be made to accommodate the students' requests.

Once credited recitals have been scheduled, students presenting these recitals have a "grace period" of one day in which to book rehearsal times, including dress rehearsal times, in Brunton Auditorium. These rehearsals should be scheduled in consultation with the student's Applied Music instructor and any collaborating musicians (pianist, chamber music colleagues, etc.).

Grading of Credited Recitals

See Section 2, "Letter Grades in Applied Music Courses, Recitals, and Juries."

MUSC 3581 and 4581: Applied Music VI or VIII with Shared Recital

Students who are accepted to perform a shared recital must register for MUSC 3581 (Applied Music VI with Shared Recital) or MUSC 4581 (Applied Music VIII with Shared Recital).

Final grades for MUSC 3581 and 4581 are calculated as follows:

Mid-term studio grade:	20% *
Final studio grade:	40%
Average of recital jury grades, from three jurors:	40%

* Note that according to the University Calendar (6.2.2), "work worth at least 20% of the final grade will normally be evaluated and returned to students before the withdrawal date for the course."

MUSC 4591: Applied Music VIII with Full Recital

Students who are accepted to perform a credited full recital must register for MUSC 4591 (Applied Music VIII with Full Recital).

Final grades for MUSC 4591 are calculated as follows:

Mid-term studio grade:	20% *
Final studio grade:	20%
Average of recital jury grades, from three jurors:	60%

* Note that according to the University Calendar (6.2.2), "work worth at least 20% of the final grade will normally be evaluated and returned to students before the withdrawal date for the course."

Final grades for Recital courses will be calculated by the Administrative Assistant and approved by the Department Head. They will then be submitted to the Registrar.

Juries for Recitals

The assignments of credited Recital jurors will be set by the Department Head. The jury panel will normally consist of three faculty members, of whom one is normally the student's studio instructor.

Prior to the jury, each student is to fill out a Recital jury sheet. A PDF version of this form is available on the Department's Web site (under Academic Resources > Music Department Guidelines and Forms); a hard-copy version is available in the Music Office. The student should submit one copy of the jury sheet to the Music Secretary, who will make copies and distribute them to the jurors; they are to use the sheet to write comments on the student's performance.

The Administrative Assistant will also give each juror a grade sheet for the recital. The recital jury grades (letter grades) are **not** recorded on their jury sheets but on the grade sheets.

Jurors are to submit jury sheets, with their written comments, to the Music Secretary within 24 hours of the recital. The Secretary makes two further copies of each sheet. One copy is placed in the student's Departmental file; the other two are given to the studio instructor, who will review the jurors' comments with the student and give the student a copy.

The jurors will submit their jury grade sheets to the Administrative Assistant, who will average each student's jury grades and combine them with the final studio grade to arrive at the final course grade.

Students will bring three proposed recital dates to their juries (see "Scheduling of student recitals", above).

Composition Recitals

As a component of an upper level composition course, a student may wish to present a shared or full recital of his or her works. Student composers wishing to apply for a shared recital are expected to write and prepare for performance 20 to 25 minutes of original material. For a full recital, 45 to 50 minutes of original material must be written and prepared for performance. Student composers wishing to present a shared or full recital will follow the same calendar as students in applied courses. Application for a recital, with approval of the principal composition instructor, should be submitted by October 15. The composition equivalent of a recital application jury will consist of submission of at least half of the planned program's work, in whatever form is considered appropriate by the composition instructor, and will be reviewed by a jury consisting of Music Department faculty.

Recital Programs and Posters

Only students presenting credited recitals may use the Mount Allison logo on posters and programmes.

Credited recital programmes will be generated from the Music Office, and will include the following: "This recital is presented in partial fulfillment of the requirements for the degree Bachelor of Music."

5. COLLABORATIVE PIANO

SEE COLLABORATIVE PIANO POLICY.

6. ENSEMBLES

See Section 12.6.4 of the University Calendar.

All B.Mus. students must participate in a core ensemble during every year in which they are registered for an Applied Music or Recital course. The core ensemble will normally be determined by the Applied Music instructor in consultation with the student and the Ensemble Directors, and will be chosen to suit the student's interests and developmental needs, and the requirements of the ensemble program. All music ensembles run for two terms and are valued at one credit per year of participation. B.Mus. students may complete up to three elective ensemble credits in addition to their required core ensemble credits, for a maximum of seven on their degree. Students in all other degree programs are eligible to complete up to six credits on their degree through ensemble participation.

The following may be taken for core ensemble credit; they may additionally be taken for elective credit: 1619-4619 Wind Ensemble, 1629-4629 Chamber Orchestra; 1639-4639 Symphonic Band; 1659-4659 Elliott Chorale; 1669-4669 Choral Society; 2679-4679 Opera Workshop (not open to first-year students). The following may only be taken for elective ensemble credit: 1689-4689 Large Ensemble of Like Instruments; 1649-4649 Instrumental Jazz Ensemble. All ensembles are valued at 1 credit per year of participation.

Attendance and prompt arrival at all ensemble rehearsals and participation in all public performances are mandatory unless prior consent of the director of the ensemble has been obtained. Preparedness for and active participation in rehearsals and performances, as well as regular attendance, are principal factors in the determination of the mark that the student will receive. The details of the application of this policy will be provided by Ensemble Directors at the beginning of each academic year.

7. RECORDING AND AUDIO-VISUAL SERVICES

SEE RECORDING AND A/V SERVICES POLICY.