

Employee Pay Registration

PERSONAL DATA

Last Name

First Name

Initial

Mailing Address (Street, Town, Province, Postal Code)

Social Insurance Number

Date of Birth

(____)_____
Telephone

Signature: _____ Date: _____

BANK ACCOUNT FOR AUTOMATIC DEPOSIT

Your pay will be deposited to your bank account which must be with a financial institution in Canada.

You must attach a void cheque or a form from your bank providing the electronic information (Institution Name, Institution Number, Transit Number and Account Number) for automatic deposit.

ELECTRONIC T4 CONSENT

I consent to receive my official T4 and/or T4A slip in electronic format. I understand that by providing such consent I will have access to view and print all of my T4 and/or T4A slips for the tax year 2010 onward until I revoke my consent. I understand that I can at any time revoke my consent by informing Human Resources by email or in writing.

I do not provide my consent to receive my T4 and/or T4A electronically and understand that I will receive my tax forms in paper format.

Signature: _____ Date: _____