

**Part-time (per course) Faculty Appointments \***  
**Hours Deemed for Employment Insurance (EI) Purposes**

170 hours per 3 credit course (based on a current contract duration of 17 weeks for Fall and Winter terms)

\* does not include correspondence instructors, see table below

**Correspondence Courses**  
**Hours Deemed for Employment Insurance (EI) Purposes**

<b>Activity</b>	<b>Hours</b>
Marking	8 hours for each student who completes course 4 hours for each student who submits some work but does not complete course
Preparation of New Exam	6.25 hours
Creation of a Correspondence Course (3 credit)	100 hours
Revision of Course Outline and Assignments	50 hours
Revision of Assignments Only	25 hours