Mount Allison
UNIVERSITY
Founded 1839

Purdy Crawford

Staff Award of Excellence

NOMINATION FORM

Name of Nominee:
(Individual or Team) _____

Department: _____

SUPPORTING EVIDENCE WHY THE NOMINEE IS DESERVING OF THIS AWARD
(response to one or more of the following sections not to exceed 500 words; attach additional page if required)

1. **Enhancement of the Reputation of the University**
   (examples of the way(s) in which the nominee's work has enhanced the reputation of Mount Allison)

2. **Provision of Exemplary Service**
   (examples of ways in which the nominee has provided exemplary service and a willingness to go far beyond the job to assist others)

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3. **Demonstrated Innovation in Provision of Services**
   (examples of ways in which nominee has suggested and/or implemented measures which have led to improvements in efficiency, time, or cost in the delivery of services)

4. **Other Comments**
   (examples of other ways in which the nominee has made a positive impact on the University community)

Names of References: Reference #1_____ Reference #2_____
(please print) (please print)

Nominator: Name:_____ Signature:_____

Date Submitted: _____

NOTE – Nominations must be received by the Director of Human Resources by March 16, 2012

February, 2012