

Revised August, 2008

This policy covers the use of collaborative pianists within the Department for students requiring accompaniment as part of their course work in Chief Practical courses (MUSC 1500, 2500, 3500, 4500, 4580, and 4590). Under this policy, accompaniment may be performed either by students of the university or by professional collaborative pianists.

## I. Student Collaborative Pianists

A student of the university may accompany in three ways:

1. As a requirement for all pianists registered in MUSC 1500-4500.
  - a) All pianists will be assigned at least one student (vocalist or instrumentalist) to accompany during the course of the academic year as part of their Applied Music credit.
2. For academic credit, within the Department's Collaborative Keyboard courses (MUSC 2603, 3603, 4603).
  - a) MUSC 2603 (3cr), 3603 (3cr) and 4603 (3cr) (Collaborative Keyboard I, II and III) are music elective courses. Please note that for all B. Music students whose applied area is keyboard, MUSC 2603 is a required course.
  - b) MUSC 3603 and 4603 involve placement as a collaborative pianist, and each has a recital-performance requirement. Students are directed to the descriptions of these courses in the *University Calendar*.
3. As a student collaborative pianist paid by the Department.
  - a) Students wishing to accompany for pay under this policy must submit to a short qualifying test of their collaborative skills. This test will be set by the Department early in each academic year. The test is open to all university students; it is not limited to those studying Applied Music on a keyboard instrument in the Department.
  - b) Following the test, the Department will draw up and publish a list of students who qualify to be paid as collaborative pianists.
  - c) Students requiring a collaborative pianist are to make their own hiring arrangements with a qualified student collaborative pianist from the Department's list. Collaborative

pianists may accept to accompany more than one student. Students accompanying for academic credit may also accept other assignments for pay.

- d) The Department will pay each student collaborative pianist for each person he/she accompanies, according to the following grid:

Rate: \$9.61/hr (+ 4% vacation pay) = \$10.00/hr	Course					
	1500		2500		3500/4500/4580/4590	
	Hours	Pay	Hours	Pay	Hours	Pay
	20	\$200.00	23	\$230.00	28	\$280.00

- The grid lists categories of students requiring accompaniment by Applied Music course, and it allots **maximum** hours for which the Department will pay the student collaborative pianist. This amount includes payment for rehearsals, lessons, studio classes, collegia performances, dress rehearsals, recitals, and juries.
  - Should a student desire additional hours of accompaniment beyond these maximum amounts, he or she should make arrangements to pay for such services himself or herself, either to the current student pianist or to any other collaborative pianist he or she chooses. The Department accepts no responsibility for these arrangements.
- e) Payment to collaborative pianists will be in two lump sums, one at the end of each term.
- f) It will be the responsibility of the hiring students, their collaborative pianists, and their Applied Music teachers to make reasonable use of the funded accompaniment time.
- Individual studio teachers will inform collaborative pianists about the number of lesson and studio class hours required per term.
- g) The collaborative pianist must keep track of the actual number of rehearsal and performance hours worked (rounded up to nearest quarter-hour), using a **Collaborative Pianist Time Sheet**. Each entry on the time sheet must be signed by the student being accompanied to ensure its accuracy. When complete, the time sheet must be signed by the student, the collaborative pianist, and the studio teacher.
- h) The time sheet must be submitted to the Music Administrative Assistant before the term's payment can be made to the collaborative pianist.

**N.B. A student may fulfill any one collaborative assignment in only ONE of these ways; the same collaborative assignment may not be fulfilled both for academic credit and for pay.**

## II. Professional Collaborative Pianists

Under this policy, "professional collaborative pianist" means a qualified collaborative pianist who is neither a student nor a full-time faculty member of the University.

1. A student's Applied Music teacher may apply to the Department to fund professional accompaniment for special pieces, in-course performances by the student, or when no student collaborative pianist is available. Such funds will be awarded at the discretion of the Department Head.

Rates for such use of professional collaborative pianists will be applied according to the following grid:

Rate: \$35.00/hr	Course					
	1500		2500		3500/4500/4580/4590	
	Hours	Pay	Hours	Pay	Hours	Pay
	10	\$350.00	12	\$420.00	16	\$560.00

- The grid lists categories of students requiring accompaniment by Applied Music course, and it allots **maximum** hours for which the Department will pay the professional collaborative pianist. This amount includes payment for rehearsals, lessons, studio classes, collegia performances, dress rehearsals, recitals, and juries.
    - Note that half a shared recital will be paid as ONE hour; a complete full recital will be paid as TWO hours.
  - Should a student desire additional hours of accompaniment beyond these maximum amounts, he or she should make arrangements to pay for such services himself or herself, either to the current collaborative pianist or to any other collaborative pianist he or she chooses. The Department accepts no responsibility for these arrangements.
2. The collaborative pianist must keep track of the actual number of rehearsal and performance hours worked (rounded up to nearest quarter-hour), using a **Collaborative Pianist Time Sheet**. Each entry on the time sheet must be signed by the student being accompanied to ensure its accuracy. When complete, the time sheet must be signed by the student, the collaborative pianist, and the studio teacher.
  3. The time sheet must be submitted to the Music Administrative Assistant before the payment can be made to the collaborative pianist.

### **III. Problems arising under this policy**

Problems arising for a student under this policy should be addressed in the first instance to the Applied Music teacher concerned, and in the second instance to the Department Head.

### **IV. Accompaniment aside from this policy**

Students and faculty members are free to make private arrangements for accompaniment – with students or professionals, for pay or otherwise – outside of this policy. The Department accepts no responsibility for these arrangements.