

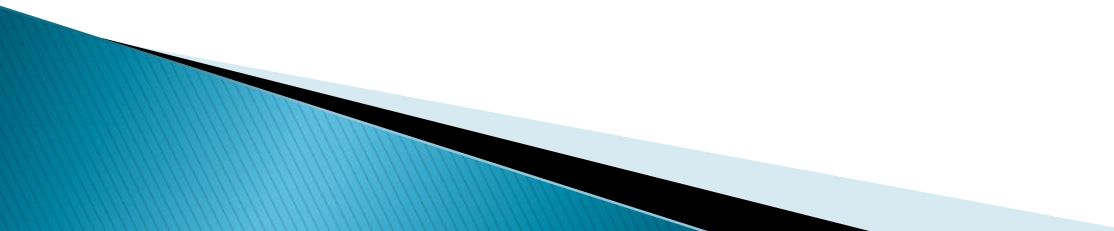
Overview of Research Services

August 2019

Maria Thistle, Director

mthistle@mta.ca Ph: 2618


Outline

- ▶ Research Grants and Contracts
 - Internal and External
 - ▶ Pre-Award and Post-Award Responsibilities
 - ▶ Tri-Council Graduate Scholarships
 - ▶ Student Research Funding
 - ▶ Education, Awareness, and Regulatory
 - ▶ Tech Transfer, Commercialization, and IP
 - ▶ Other Items of Interest
 - ▶ Staffing
 - ▶ Helpful Links
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Research Grants and Contracts

- ▶ Tri-council (NSERC, SSHRC, CIHR)
- ▶ Provincial (NBIF, NB Health RF, ETF, WTF, etc)
- ▶ Other national (CFI, MITACS, government departments and agencies)
- ▶ Foundations, agencies, international, others
- ▶ Identify funding possibilities, eligibility
- ▶ Circulate funding notices and opportunities
- ▶ Assist with proposal development
 - Budget (including overhead), HR, KT
 - Find peers and mentors
- ▶ Signatory and “send”


Research Grants and Contracts

- ▶ Start early with a meeting with ORS
 - ▶ Think outside the box
 - ▶ Team projects may be a good way to start
 - ▶ Could be internal deadlines
 - ▶ For regular and routine grant programs, information sessions and help sessions are provided
 - ▶ **IMPORTANT** – if the university is going to administer the funds, only the university can sign contracts and agreements
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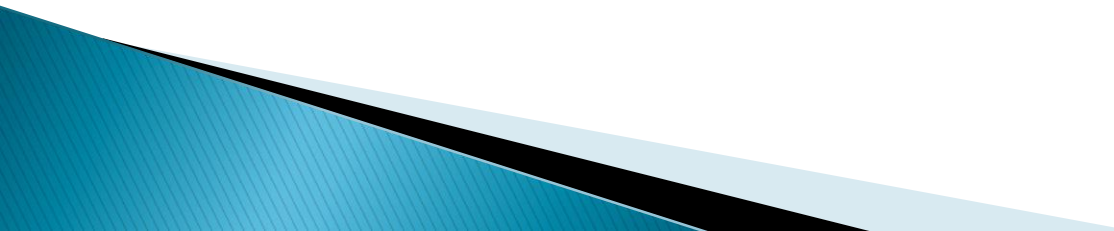
Research Grants and Contracts

- ▶ Internal research grant programs and funding opportunities (available at: www.MtA.ca/Provost) include:
 - President's Research and Creative Activities Fund
 - Marjorie Young Bell Faculty Fund
 - Sabbatical leaves
 - Conference travel
 - Marjorie Young Bell Fine Arts & Music Fund
 - Conference Organization Support Fund
 - Various other small project funds, Part time research stipends and expenses etc.
- ▶ We use ROMEO to manage the submission of most internal applications, the review of applications, communication of results, and recordkeeping. Register at:
www.mta.ca/romeo

Pre–Award and Post–Award

- ▶ Pre: Office of Research Services
 - Grant facilitation
 - Contract review
 - Budget
 - ▶ Post: Office of Research Services
 - Signatures, hand–off
 - ▶ Post: Financial Services
 - Account set up, purchasing, compliance, reporting, invoicing
 - ▶ Post: Human Resources
 - Hiring, payroll
 - Employees vs students
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Tri-Council Graduate Scholarships

- ▶ New system started six years ago
 - ▶ Quotas assigned to graduate schools
 - ▶ Students apply to schools, rather than applying through their own institutions
 - ▶ Research Office hosts information sessions in September and assists students (and faculty) with applications
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Student Research Funding

- ▶ Independent Student Research Grant
 - January 31 application deadlines
 - Results released late Feb / early March
 - Award period is May to August
 - Must participate in SURF in September
 - Value is \$7,100 – **a stipend, not employment**
 - Must have a supervisor
 - About 50 awards, including NSERC USRA
- ▶ External Sources
 - Faculty applies for: NBHRF, NBIF, CBCF, MTACS etc
 - Student applies for: NSERC Experience, others

Education, Awareness, Regulatory

- ▶ Responsible Conduct of Research
 - National requirement, annual workshops and information sessions
- ▶ Research Ethics Board
 - Provide administrative support to REB
 - Meets twice per month
 - All research (including class-based) involving human participants must be reviewed
 - Dept level review is possible for class-based research
- ▶ Animal Care Committee
 - Provide administrative support to ACC
 - Meets September, January, and April
 - All research and teaching activities involving vertebrates must be reviewed
 - Administrative review and recordkeeping for invertebrates and necropsy
- ▶ BioHazards and Other

Tech Transfer, Commercialization, and IP

- ▶ Provide advice on various IP issues (creation, ownership, publication rights, transfer of IP)
 - Particularly important in contract research, or when intending to commercialize
- ▶ Assist with development of projects involving the private sector, and advice on contracts
- ▶ Provide advice on options for commercialization of research, including spinoff companies
- ▶ Provide advice and assistance related to confidentiality, non-disclosure, etc.
- ▶ **IMPORTANT** – if the university is going to administer the funds, only the university can sign contracts and agreements

Staffing

- ▶ Director
 - Maria Thistle, mthistle@mta.ca Ph. 2618
- ▶ Knowledge Transfer Officer
 - Mathieu Brideau, mbrideau@mta.ca, Ph 850-5948
- ▶ Administrative Support
 - Lois Wood, lwood@mta.ca, Ph. 2301
- ▶ Research Accounts Technician
 - Joan Nuttall, jnuttall@mta.ca, Ph. 2605
- ▶ Internal Funding Opportunities
 - Maria Smith, Provost@mta.ca, Ph. 2262

Helpful Links

- ▶ Office of Research Services
 - http://www.mta.ca/research_activities/
- ▶ Internal Funding /Funding Opportunities
 - <http://www.mta.ca/provost/>
- ▶ Academic Policies and Scholarly Activity
 - <http://www.mta.ca/administration/vp/policies/sec5000.htm>
- ▶ Responsible Conduct of Research
 - <http://www.rcr.ethics.gc.ca/eng/index/>