

## **Surveys of the student Experience of Courses: Responsibilities and Expectations of Mount Allison Students**

The survey period for courses is usually during the last two weeks of classes.

*Be sure to have a pencil with you during this period: you will need one to fill in the Scantron sheets!*

### **What does the survey form look like?**

The evaluation form, printed on reusable card stock, contains up to 24 questions. Answer questions 1-22 by filling in the bubbles on the Scantron sheet. Numbers 23-24 are open-ended questions that ask you to write your own comments about the course, and you do this on the back of the Scantron sheet. Your instructor may include additional open-ended questions to be answered on a separate sheet.

Student Survey form and Sample Scantron bubble sheets are found at:

[http://mta.ca/Community/Governance\\_and\\_admin/VP\\_Academic\\_and\\_Research/Student\\_experience\\_of\\_courses/Student\\_experience\\_of\\_courses/](http://mta.ca/Community/Governance_and_admin/VP_Academic_and_Research/Student_experience_of_courses/Student_experience_of_courses/)

### **Will my professor be able to identify me?**

Surveys are anonymous and your professor will not get them back until final grades have been submitted—even so, please be sure to answer all of the questions *honestly, constructively, and respectfully*. This is especially important in the two open-ended questions that your professors use to gather specific feedback about what's working and what could be changed in the course. Disrespectful or irrelevant comments will not help to promote the quality of teaching and learning.

### **How can I help?**

Since professors have to be out of the room while the evaluation is taking place, they will be asking students to help distribute and collect the survey forms in class. If your professor asks, please say yes! If you are interested in what this involves, read the Instructions for the Student Survey Assistant found at:

[http://mta.ca/Community/Governance\\_and\\_admin/VP\\_Academic\\_and\\_Research/Student\\_experience\\_of\\_courses/Student\\_experience\\_of\\_courses/](http://mta.ca/Community/Governance_and_admin/VP_Academic_and_Research/Student_experience_of_courses/Student_experience_of_courses/)